# How to apply

#### I. Conditions

No age or nationality requirements apply.

Applicants must hold a French doctoral degree or equivalent.

For candidates who hold a degree awarded by a foreign institution, the equivalence of the degree is assessed by the university's restricted academic board, on the basis of the opinion of two referees, at least one of whom must be from outside the institution. If the diploma equivalence is not granted, the application is declared inadmissible.

## II. <u>Timetable for the 2025 job campaign</u>

Opening of registration for job applications and submission of electronic documents on the Odyssée application	Monday 19 May 2025, 10 a.m., Paris time
Closing of registration for job applications and submission of electronic documents on the Odyssée application	Wednesday 18 June 2025 4 p.m., Paris time
Publication of results on the Odyssée application	End of July - Beginning of August 2025
Starting date	1st October 2025

### III. Procedure for applying for a junior professorship

To apply for a junior professorship, you must register your application for the position and submit your electronic documents on the Odyssée application before Wednesday 18 June 2025 at 4 p.m., Paris time.

Documents or files sent by post or e-mail will not be accepted.

No applications will be accepted after the application has closed.

Any application that is incomplete or has not been validated by a candidate on the Odyssée application by 4 p.m. Paris time on Wednesday 18 June will be declared inadmissible. Please note that no acknowledgement of receipt or notification will be sent to candidates in the event of missing or incorrect documents.

The Odyssée application can be accessed via the following link: :https://odyssee.enseignementsup-recherche.gouv.fr/

Please enter your email address in Odyssée.

All documents must be in PDF format and, if possible, labelled as follows: Odyssey item number or reference\_LAST\_First\_Name\_Part title).

Please consult your Odyssée account regularly to check the status of your application.

You will find the Odyssée user guide via the link below:

https://Odyssée.enseignementsup-recherche.gouv.fr/documentation/web/Odyssée-can

Please note that once your application has been marked as 'admissible' on Odyssée, please do not make any further changes to it, otherwise it will become ineligible.

### IV. Application documents

Your application must include all the following documents listed in the Order of 6 February 2023 on the general terms and conditions for transfers, secondments and competitive recruitment of lecturers, university professors and junior professors:

- Photo ID;
- Proof of possession of a doctorate, as provided for in article L. 612-7 of the Education Code, or of a diploma, title or qualification whose equivalence is recognised in accordance with the procedure laid down in 1° of article 5 of the aforementioned decree of 17 December 2021;
- The examination report for the diploma produced, or a statement from the establishment certifying that no examination report has been drawn up;
- An analytical presentation of the works, books, articles, achievements and activities related to the profile of the post in question, mentioning those that the candidate intends to present at the audition;
- A copy of each of the works, books, articles and achievements mentioned in the analytical presentation and which the candidate intends to present at the audition, not exceeding six documents.

Administrative documents and the examination report written in whole or in part in a foreign language must be accompanied by a translation into French, the conformity of which the candidate certifies on his or her honour. Translation of the analytical presentation is optional and works, books, articles and projects in a foreign language may be accompanied by a summary in French.

As a reminder, any application that is incomplete or has not been validated by a candidate on the Odyssée application by Wednesday 18 June 2025 at 4 p.m., Paris time, will be declared inadmissible.

#### **DETAILS OF AUDITIONS**

Only candidates who have been shortlisted by the selection committee will be invited to the audition. The candidates concerned will receive an invitation by e-mail setting out the details of the audition.

Candidates will be asked to present a research and teaching project on the issues covered by the job description.

The composition of the committee is published on the university website and Odycsée before the committee begins

For information purposes, part of the audition may be conducted in English.

The composition of the committee is published on the university website and Odyssée before the committee begins its work.

If you have any problems, please contact us at the following address: recrutement-ec@univ-tln.fr